



Deputy Provost, Grenfell and Labrador Campuses

Call for Expressions of Interest from within the Memorial community

Memorial University is committed to employment equity and diversity and encourages applications from all qualified candidates, including women; Indigenous peoples; people of any sexual orientation, gender identity, or gender expression; visible minorities/racialized people; and people with disabilities.

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Gaps in career history/research history can exist for any number of reasons. We are eager to learn about your accomplishments regardless of timeline and do not ask you to disclose information about family responsibilities, sick leave, settlement, etc. We acknowledge and value diverse career paths, ways of knowing, and forms of communicating knowledge, and we value the particular expertise brought by members of Historically, Persistently, or Systemically Marginalized groups.

Position Overview

The Deputy Provost ([Grenfell](#) and [Labrador](#) Campuses) is a key member of Memorial's senior leadership team and serves as the administrative and academic lead for two distinct campus communities: Grenfell Campus in Corner Brook and Labrador Campus in Happy Valley-Goose Bay.

As Memorial University evolves to meet the future needs of students and the province, our faculties, schools, and campus structures are changing in ways that call for strong leadership, thoughtful collaboration, and a deep appreciation of place. The Deputy Provost (Grenfell and Labrador Campuses) is a new role in our institution. The successful candidate will have the exciting opportunity to work with the Provost's Team to strengthen the unique contributions of Grenfell Campus, our close-knit west coast campus, and Labrador Campus, Memorial's newest academic unit rooted in place-based, Indigenous-led education and research, while also shaping the role itself and its integration within the academic portfolio.

Reporting to the Provost, the Deputy Provost holds overall responsibility for Memorial's campuses in Corner Brook and Happy Valley-Goose Bay, including financial and operational performance, strategic direction, and organizational effectiveness. They provide executive oversight of all Grenfell and Labrador Campus operations and lead external relations, serving as a principal ambassador and champion for Memorial's distinctive west coast and northern campuses, their academic programs and research, and their deep relationships with local and Indigenous communities.

Working with academic and administrative colleagues, the Deputy Provost collaborates with senior leaders across Memorial's multi-campus ecosystem and engages with external partners to advance institutional priorities, strengthen community relationships, and expand Memorial's impact locally, nationally, and globally.

The Deputy Provost fosters an inclusive environment that supports faculty, staff, and students, and advances a culture of academic excellence, research impact, student success, community engagement, and respect for place.

The successful leader will be based at one of the campuses and is expected to maintain a visible presence on both campuses.

Key Responsibilities

Leadership

- Champion and support Indigenization and decolonization, working in respectful, sustained relationships with Indigenous Elders, leaders, organizations, and community members.
- Champion and support equity, diversity, inclusion, and anti-racism (EDI-AR), embedding these principles in strategy, policy, practice, and everyday campus culture.
- Serve as a key member of Memorial's senior leadership team, contributing to the development of the university's vision and priorities and leading the effective implementation of institutional strategies at the Grenfell and Labrador Campuses and across Memorial University.

Operational Management and Finance

- Leads financial management and budgeting processes for the Grenfell and Labrador Campuses, ensuring thoughtful planning, sound oversight, and the effective use of human, financial, information, and infrastructure resources.
- Supports major institutional change processes, including program development, academic restructuring, academic reviews, and other initiatives that support the long-term sustainability of the campuses.
- Provides strategic oversight of resource allocation within a complex budgetary environment, balancing financial and operational priorities with sound risk management and responsible stewardship.
- Provides leadership to non-academic units at Grenfell and Labrador Campuses.
- Oversees the administration of Western Regional School of Nursing (WRSON) collaborative programs offered at Grenfell Campus and provides operational support to the Faculty of Nursing's satellite site in Labrador.

Academic Leadership, Research Excellence, and External Partnerships

- Provides leadership to Directors, program chairs and coordinators, graduate officers, and staff across the Grenfell and Labrador Campuses, ensuring the effective delivery of each campus's academic mandate in alignment with the university's mission and strategic priorities.
- Supports faculty and staff development and mentoring, and addresses personnel matters with fairness, effectiveness, and respect, while ensuring a healthy workplace through the consistent application of collective agreements and institutional policies and procedures.
- Leads data-informed decision-making for academic planning and program development, advancing strategic enrolment and retention initiatives, and strengthening teaching, learning, research, and student experience.
- Promotes student success and positive academic outcomes by building strong relationships with students, enhancing the student experience, and maintaining a visible and engaged presence on both campuses.
- Oversees and ensures compliance with academic regulations, collective agreements, government requirements, accreditation standards, and matters of occupational health and safety.
- Maintains and builds capacity to enable world-class research and foster high-impact research collaborations.
- Fosters a safe, inclusive campus climate that supports student and employee wellbeing.

Note

This description is not intended to be all-inclusive. Duties and responsibilities will be amended as organizational needs evolve and structural change occurs.

Qualifications

- Earned doctorate or equivalent terminal degree in a relevant discipline.
- Demonstrated potential for the broad scope of senior leadership, and the proven ability to balance consultation with sound decision-making.
- Demonstrated experience in academic governance, relationship-building, and faculty affairs.
- Strong communication and collaboration skills.
- Engages in budget management and institutional planning with strategic vision and organizational acumen.
- Demonstrated academic leadership and research experience, with a strong understanding of and engagement with university research structures and processes, including academic accreditation.
- Experience leading teams and managing complex change initiatives.

Expressions of Interest

We are seeking expressions of interest from individuals currently within the Memorial community. Please send a letter of interest and CV to the attention of Dr. Jennifer Lokash at vpacad@mun.ca by **July 10, 2026**. The committee will begin reviewing applications in the following week and will provide an interview schedule in mid-July. More information about the terms and conditions of this opportunity are available on request.